

SOCIETY REGISTRATION NUMBER RS007086

BENENDEN COMMUNITY SHOP LIMITED
FINANCIAL STATEMENTS
31 MARCH 2017

BENENDEN COMMUNITY SHOP LIMITED

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

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BENENDEN COMMUNITY SHOP LIMITED
THE REPORT OF THE MANAGEMENT COMMITTEE
YEAR ENDED 31 MARCH 2017

The Management Committee has pleasure in presenting its report and the unaudited financial statements of the society for the year ended 31 March 2017.

Management Committee

The following people served on the management committee in the year under review:

Martin Pexton (Chairman and Treasurer)
Paul Tolhurst (Deputy Chairman)
Deborah Jenkins (Secretary)
Steve Simmonds (resigned 7 July 2016)
Nancy Tolhurst
Paul Leek (resigned 7 July 2016)
Grant Matthews
Robin Dalton Holmes (resigned 7 July 2016)
Tracy Claridge (resigned 7 July 2016)
John Burbage
Alan Pickett (resigned 7 July 2016)
Sheila Hume (resigned 7 July 2016)
Ken Anderson (appointed 7 July 2016)
Bev Beveridge (appointed 7 July 2016)

Registered office:
Benenden's
The Street
Benenden
Cranbrook
Kent
TN17 4DB

Signed by

Martin Pexton
Chairman and Treasurer

Paul Tolhurst
Deputy Chairman

Deborah Jenkins
Secretary

Approved by the Management Committee on 22 June 2017

BENENDEN COMMUNITY SHOP LIMITED
INDEPENDENT ACCOUNTANTS' REPORT TO THE MEMBERS OF
BENENDEN COMMUNITY SHOP LIMITED
YEAR ENDED 31 MARCH 2017

We report on the financial statements of the society for the year ended 31 March 2017 which comprise Profit and Loss Account, Balance Sheet, Accounting Policies and the related notes.

This report is made solely to the members as a body. Our reporting work has been undertaken so that we might state to the members those matters we are required to state to them in an independent accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the members as a body, for our work, for this report, or for the opinion we have formed.

RESPECTIVE RESPONSIBILITIES OF MANAGEMENT COMMITTEE AND THE INDEPENDENT ACCOUNTANT

The Management Committee is responsible for the preparation of the accounts and they consider that an audit is not required for this year and that an independent accountant's report is needed.

It is our responsibility to carry out procedures designed to enable us to report our opinion.

BASIS OF THE INDEPENDENT ACCOUNTANT'S OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants. Our procedures included a review of the accounting records kept by the society and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT ACCOUNTANT'S OPINION

In our opinion:

- (a) the accounts are in agreement with those accounting records kept by the society under section 75 of the Co-operative and Community Benefit Societies Act 2014.
- (b) having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the accounting requirements of the applicable legislation, and,
- (c) the society satisfied the conditions for exemption from an audit of the accounts for the year specified in section 84 of the Co-operative and Community Benefit Societies Act 2014 and did not at any time within that year fall within any of the categories of societies not entitled to the exemptions specified in section 84(3) of the Co-operative and Community Benefit Societies Act 2014.

Suite 3 Bignell Park Barns
Chesterton
Nr Bicester
Oxon
OX26 1TD

DAVID CADWALLADER & CO LIMITED
Chartered Certified Accountants

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BENENDEN COMMUNITY SHOP LIMITED

PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 MARCH 2017

| | Note | Year to 31 Mar 17 £ | Period from 5 Mar 15 to 31 Mar 16 £ |
|-------------------------------------------------------------|------|---------------------------|----------------------------------------------|
| REVENUE | | 394,190 | 202,089 |
| Cost of sales | | <u>290,567</u> | <u>153,673</u> |
| GROSS PROFIT | | 103,623 | 48,416 |
| Administrative expenses | | 115,759 | 63,670 |
| Other operating income | 2 | (14,466) | (2,580) |
| PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION | | <u>2,330</u> | <u>(12,674)</u> |
| PROFIT/(LOSS) FOR THE FINANCIAL YEAR | | <u>2,330</u> | <u>(12,674)</u> |
| Balance brought forward | | (12,674) | — |
| Balance carried forward | | <u>(10,344)</u> | <u>(12,674)</u> |

BENENDEN COMMUNITY SHOP LIMITED

BALANCE SHEET

31 MARCH 2017

| | Note | 2017 £ | £ | 2016 £ |
|----------------------------------------------------------------|------|---------------|-----------------|-----------------|
| FIXED ASSETS | | | | |
| Tangible assets | 5 | | <u>76,666</u> | <u>65,525</u> |
| CURRENT ASSETS | | | | |
| Stocks | 6 | 16,621 | | 16,010 |
| Debtors | 7 | 2,297 | | 7,640 |
| Cash at bank and in hand | | <u>51,057</u> | | <u>36,684</u> |
| | | 69,975 | | 60,334 |
| CREDITORS: Amounts falling due within one year | 8 | <u>64,252</u> | | <u>40,006</u> |
| NET CURRENT ASSETS | | | <u>5,723</u> | <u>20,328</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | <u>82,389</u> | <u>85,853</u> |
| CREDITORS: Amounts falling due after more than one year | 9 | | <u>6,873</u> | <u>12,667</u> |
| | | | <u>75,516</u> | <u>73,186</u> |
| CAPITAL AND RESERVES | | | | |
| Called up equity share capital | 11 | | 85,860 | 85,860 |
| Profit and loss account | | | <u>(10,344)</u> | <u>(12,674)</u> |
| MEMBERS' FUNDS | | | <u>75,516</u> | <u>73,186</u> |

The officer of the Management Committee acknowledges his responsibilities for:

- (i) ensuring that the society keeps proper accounting records which comply with sections 75 of the Co-operative and Community Benefit Societies Act 2014 (the Act),
- (ii) establishing and maintaining a satisfactory system of its books of accounts, its cash holdings and all its receipts and remittances in order to comply with section 75 of the Act, and
- (iii) preparing financial statements which give a true and fair view of the state of affairs of the society as at the end of the financial year and of its profit for the financial year in accordance with the requirements of sections 79 and 80, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the society.

These financial statements were approved by the Management Committee and authorised for issue on the 22 June 2017.

Martin Pexton
Chairman and Treasurer

Paul Tolhurst
Deputy Chairman

Deborah Jenkins
Secretary

Society Registration Number: RS007086

BENENDEN COMMUNITY SHOP LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared in compliance with the provisions of FRS 102 Section 1A, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

Cash flow statement

The Management Committee has taken advantage of the exemption in FRS102 Section 1A from including a Cash flow statement in the financial statements on the grounds that the society is small.

Turnover

Turnover represents monies received (excluding value added tax) from shop and café sales.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

| | | |
|--------------------------------|---|--------------------------|
| Leasehold Property | - | (10%-100% straight line) |
| Plant & Machinery | - | (25% straight line) |
| Fixtures, Fittings & Equipment | - | (10%-100% straight line) |
| Equipment | - | (25% straight line) |

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

BENENDEN COMMUNITY SHOP LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

2. OTHER OPERATING INCOME

| | Year to 31 Mar 17 | Period from 5 Mar 15 to 31 Mar 16 |
|-------------------------|------------------------------|-----------------------------------------|
| | £ | £ |
| Revenue grants received | 702 | 240 |
| Capital grant released | 6,364 | 389 |
| Post Office commission | 7,360 | 1,403 |
| Other income | 40 | 548 |
| | <u>14,466</u> | <u>2,580</u> |

3. OPERATING PROFIT/(LOSS)

Operating profit/(loss) is stated after charging:

| | Year to 31 Mar 17 | Period from 5 Mar 15 to 31 Mar 16 |
|------------------------------------|------------------------------|-----------------------------------------|
| | £ | £ |
| Officer's remuneration | - | - |
| Depreciation of owned fixed assets | 14,009 | 6,026 |

4. PARTICULARS OF EMPLOYEES

The aggregate payroll costs of the above were:

| | Year to 31 Mar 17 | Period from 5 Mar 15 to 31 Mar 16 |
|-----------------------|------------------------------|-----------------------------------------|
| | £ | £ |
| Wages and salaries | 73,761 | 36,440 |
| Social security costs | - | - |
| Other pension costs | 1,997 | - |
| | <u>75,758</u> | <u>36,440</u> |

BENENDEN COMMUNITY SHOP LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

5. TANGIBLE ASSETS

| | Leasehold Property £ | Plant & Machinery £ | Fixtures, Fittings & Equipment £ | Equipment £ | Total £ |
|-------------------------|----------------------------|---------------------------|-------------------------------------------|----------------|---------------|
| COST | | | | | |
| At 1 April 2016 | 51,410 | 3,647 | 6,142 | 10,352 | 71,551 |
| Additions | 1,394 | – | 21,038 | 2,718 | 25,150 |
| Transfers | – | (3,647) | 4,916 | (1,269) | – |
| At 31 March 2017 | <u>52,804</u> | <u>–</u> | <u>32,096</u> | <u>11,801</u> | <u>96,701</u> |
| DEPRECIATION | | | | | |
| At 1 April 2016 | 1,470 | 152 | 3,362 | 1,042 | 6,026 |
| Charge for the year | 5,229 | – | 6,196 | 2,584 | 14,009 |
| Transfers | – | (152) | (7) | 159 | – |
| At 31 March 2017 | <u>6,699</u> | <u>–</u> | <u>9,551</u> | <u>3,785</u> | <u>20,035</u> |
| NET BOOK VALUE | | | | | |
| At 31 March 2017 | <u>46,105</u> | <u>–</u> | <u>22,545</u> | <u>8,016</u> | <u>76,666</u> |
| At 31 March 2016 | <u>49,940</u> | <u>3,495</u> | <u>2,780</u> | <u>9,310</u> | <u>65,525</u> |

6. STOCKS

| | 2017 £ | 2016 £ |
|-------|---------------|---------------|
| Stock | <u>16,621</u> | <u>16,010</u> |

7. DEBTORS

| | 2017 £ | 2016 £ |
|--------------------------------|--------------|--------------|
| Trade debtors | 1,326 | 2,666 |
| Other debtors | – | 4,974 |
| Prepayments and accrued income | 971 | – |
| | <u>2,297</u> | <u>7,640</u> |

BENENDEN COMMUNITY SHOP LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

8. CREDITORS: Amounts falling due within one year

| | 2017 | | 2016 |
|---------------------------------------------------------|--------|---------------|---------------|
| | £ | £ | £ |
| Trade creditors | | 15,831 | 7,317 |
| Other creditors including taxation and social security: | | | |
| Loan | 6,321 | | 6,333 |
| PAYE and social security | 3,694 | | 1,094 |
| VAT | 2,958 | | - |
| Other creditors | 2,877 | | - |
| Other creditors | - | | 1,366 |
| Accruals and deferred income | 32,571 | | 23,896 |
| | | <u>48,421</u> | <u>32,689</u> |
| | | <u>64,252</u> | <u>40,006</u> |

9. CREDITORS: Amounts falling due after more than one year

| | 2017 | 2016 |
|----------------------------|--------------|---------------|
| | £ | £ |
| Other creditors including: | | |
| Loan | <u>6,873</u> | <u>12,667</u> |

10. RELATED PARTY TRANSACTIONS

The management committee purchase items from the shop. All transactions are at open market value.

No other transactions with related parties were undertaken such as required to be disclosed under FRS 102.

11. SHARE CAPITAL

| | 2017 | 2016 |
|-----------------------------|---------------|---------------|
| | £ | £ |
| At 1 April 2016 | 85,860 | - |
| Shares issued | - | 85,860 |
| At 31 March 2017 | <u>85,860</u> | <u>85,860</u> |
| Amounts presented in equity | <u>85,860</u> | <u>85,860</u> |

BENENDEN COMMUNITY SHOP LIMITED

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2017

**The following pages do not form part of the statutory financial statements
which are the subject of the independent accountant's report on page 2.**

BENENDEN COMMUNITY SHOP LIMITED

DETAILED PROFIT AND LOSS ACCOUNT

YEAR ENDED 31 MARCH 2017

| | Note | Year to 31 Mar 17 £ | £ | Period from 5 Mar 15 to 31 Mar 16 £ |
|---------------------------------------------|------|---------------------------|-----------------|----------------------------------------------|
| REVENUE | | | 394,190 | 202,089 |
| COST OF SALES | | | | |
| Opening stock and work-in-progress | | 16,010 | | – |
| Purchases | | 291,178 | | 169,683 |
| | | <u>307,188</u> | | <u>169,683</u> |
| Closing stock and work-in-progress | | <u>(16,621)</u> | | <u>(16,010)</u> |
| | | | <u>290,567</u> | <u>153,673</u> |
| GROSS PROFIT | | | 103,623 | 48,416 |
| GROSS PROFIT PERCENTAGE | | | <u>26.3%</u> | <u>24.0%</u> |
| OVERHEADS | | | | |
| Wages and salaries | | 73,761 | | 36,440 |
| Staff pension contributions | | 1,997 | | – |
| Rent, rates and water | | 2,470 | | – |
| Light and heat | | 6,322 | | 4,928 |
| Insurance | | 1,398 | | 1,844 |
| Repairs and maintenance (allowable) | | 463 | | 1,736 |
| Cleaning of premises | | 2,810 | | 1,430 |
| Equipment leasing charges | | 1,960 | | – |
| Telephone | | 2,386 | | 1,867 |
| Computer expenses | | 1,458 | | 1,298 |
| Printing, stationery and postage | | 1,254 | | 2,912 |
| Staff training | | 318 | | – |
| Sundry expenses | | 859 | | 687 |
| Advertising | | 284 | | 1,313 |
| Legal and professional fees | | – | | 2,127 |
| Accountancy fees | | 845 | | – |
| Depreciation | | 14,009 | | 6,026 |
| Bank and credit card charges | | 2,294 | | 1,062 |
| Loan interest | | 871 | | – |
| | | | <u>115,759</u> | <u>63,670</u> |
| LOSS ON SOCIETY TRADING | | | (12,136) | (15,254) |
| Revenue grants received | | | 702 | 240 |
| Capital grant released | | | 6,364 | 389 |
| Post Office commission | | | 7,360 | 1,403 |
| Other income | | | 40 | 548 |
| PROFIT/(LOSS) ON ORDINARY ACTIVITIES | | | <u>2,330</u> | <u>(12,674)</u> |

BENENDEN COMMUNITY SHOP LIMITED
NOTES TO THE DETAILED PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 MARCH 2017